



STATE OF ALASKA
DEPARTMENT OF
COMMERCE
COMMUNITY AND
ECONOMIC DEVELOPMENT

Sarah Palin, Governor
Emil Notti, Commissioner
Tara Jollie, Director

Division of Community & Regional Affairs

MEMORANDUM

TO: Interested Persons

FROM: Sally Russell Cox, Planner III Division of Community &
Erik O'Brien, Planner II Regional Affairs

DATE: January 12, 2009

SUBJECT: Notice of Competitive Grant Solicitation

Please find attached a grant application for a mini-grant for the Alaska Climate Change Impact Mitigation Program (ACCIMP). The ACCIMP was established by Alaska's Twenty Fifth Legislature to address the immediate planning needs of communities imminently threatened by climate change related impacts such as erosion, flooding, storm surge, thawing permafrost, wildfires, or other climate-change related impacts. The ACCIMP is being delivered through grants administered by the Alaska Department of Commerce, Community, and Economic Development, Division of Community & Regional Affairs (DCRA).

This phase of the program provides funding to communities for competitive mini-grants to carry out hazard impact assessments to identify the nature of climate change-related impacts and to recommend actions in response to the identified impacts. Grants will be awarded to eligible applicants dependent on available funding. Based on the scope of the community planning project, communities could be eligible for grants of up to \$50,000.

The attached application outlines procedures, including eligible applicants, eligibility criteria and eligible projects. **To be considered, applications must be received by mail, e-mail, or fax to DCRA by 4:30 P.M. on Monday, February 16, 2009.**

Please direct questions on the ACCIMP Competitive Mini-Grants solicitation to:

Erik O'Brien ♦ Phone: (907) 269-4132 ♦ Email: erik.obrien@alaska.gov or
Sally Russell Cox ♦ Phone: (907) 269-4588 ♦ Email: sally.cox@alaska.gov

Thank you.



Alaska Climate Change Impact Mitigation Program

Competitive Mini-Grant Solicitation Package Background Information

Alaska's Twenty Fifth Legislature established the **Alaska Climate Change Impact Mitigation Program (ACCIMP)** with funding to address the immediate planning needs of communities imminently threatened by climate change-related impacts such as erosion, flooding, storm surge, thawing permafrost, and wildfire. The **ACCIMP** is being administered by the Alaska Department of Commerce, Community, and Economic Development (DCCED), Division of Community & Regional Affairs.

The following grant application procedures guide the selection of projects under the ACCIMP. Eligible applicants, described in greater detail below, include incorporated and unincorporated communities, as well as federal and state government agencies and non-profit organizations who may apply on behalf of a community.

Subject to the availability of appropriations and subject to the Alaska Administrative Code (3AAC 195.070-195.110), DCCED will award on a competitive basis mini-grants of no less than \$10,000 per community and no more than \$50,000 per community, to be negotiated with each community for hazard impact assessments to help identify the nature of climate change-related impacts such as erosion, flooding, storm surge, thawing permafrost, and wildfires, and to recommend necessary actions needed to protect communities.

ELIGIBILITY

I. ELIGIBLE APPLICANTS

Eligible applicants for competitive grants are as follows:

A. Incorporated and unincorporated communities, including:

1. A borough within the meaning given in Alaska Statutes (AS) 29.71.800(3);
2. A city within the meaning given in AS 29.71.800(4);
3. A municipality within the meaning given in AS 29.71.800(13);
4. The Annette Island Reserve established by U.S. Code (25 U.S.C. 495) for the Metlakatla Indian Community; or
5. An unincorporated community. To be eligible to receive a grant under this chapter, an unincorporated community must have a village council or incorporated nonprofit entity that will agree to receive and spend the grant money for the applicable purpose specified of the ACCIMP. If an unincorporated community has more than one of the organizations described in this subsection, and each is eligible to receive a grant, the DCCED will determine which organization is to receive the grant money. In making this determination, DCCED will consider factors relevant to achieving the purpose of the grant, including
 - a. The administrative capability of each village council or incorporated nonprofit entity, including past performance on any previous grant awards;
 - b. For each incorporated nonprofit entity, that the entity has articles of incorporation and a certificate of incorporation in good standing under AS 10.20;
 - c. The ability of each village council or incorporated nonprofit entity to manage its debt and other finances, including whether amounts due to the United States Internal Revenue Service are timely paid;

**Alaska Climate Change Impact Mitigation Program
Competitive Mini-Grant Application**

- d. The degree to which each village council or incorporated nonprofit entity is representative of the community; and
- e. The purpose for which each village council or incorporated nonprofit entity intends to spend the grant money.

B. Incorporated non-profit entities with articles of incorporation and a certificate of incorporation in good standing under AS 10.20 on behalf of a community, with the authorization of that community's governing body. Governing body means

- 1. a governing body within the meaning given in AS 29.71.800(10), for a municipality defined in AS 29.71.800(13);
- 2. the council for the community defined in (2)(D) of this section; or
- 3. a village council or the board of directors of an incorporated nonprofit entity, for an unincorporated community; "village council" means
 - a. a council organized under 25 U.S.C. 476 (sec. 16 of the Indian Reorganization Act);
 - b. a traditional village council recognized by the United States as eligible for federal aid to Indians; or
 - c. a council recognized by the commissioner under 3 AAC 190.110 - 3 AAC 190.150.

C. Federal or state government agencies on behalf of a community, with the authorization of that community's governing body

II. ELIGIBILITY CRITERIA

For a grant to be awarded under 3AAC 195.040(d) or (e) on a competitive basis, the DCCED, in coordination with an evaluation team consisting of representatives from State and federal agencies knowledgeable about climate change issues, will evaluate each eligible application according to the extent to which each community demonstrates need based on one or more of the following criteria related to erosion, flooding, storm surge, thawing permafrost, wildfires, or other climate-change related impacts:

- a. Risk to life or safety during storm or flood events;
- b. Loss of critical infrastructure;
- c. Threats to public health;
- d. Loss of 10 percent or more of residential dwellings

III. ELIGIBLE PROJECTS

ACCIMP mini grant funding is for hazard impact assessments which will:

- a. Identify and assess the nature of climate change-related impacts in communities, such as erosion, flooding, storm surge, thawing permafrost, and wildfires
- b. Recommend actions the community should take in response to the identified impacts.

IV. APPEALS PROCESS

As outlined in the Alaska Administrative Code (3 AAC 195.090):

- a. Within 20 days of receipt of written notice that ACCIP has denied or deferred a grant application or revoked a grant, the applicant or grantee may appeal that decision to the commissioner. The appeal must be in writing and must identify each part, or parts of the decision to which the applicant

Alaska Climate Change Impact Mitigation Program Competitive Mini-Grant Application

objects.

- b. Within 30 days of receipt of an appeal of a decision, the commissioner will review the application and any relevant supplemental material and will notify the applicant or grantee of the final determination affirming, reversing, or modifying the decision, and of the reasons for the final determination.
- c. If the applicant fails to file an appeal within the time set out in (a) of this section, the department's decision constitutes the final determination of the ACCIP. (Eff. 1/7/2008)

APPLICATION DEADLINE

**To be considered, applications must be received by mail, e-mail, or fax to DCRA by
4:30 P.M. on Monday, February 16, 2009**

Grant applications should be sent by mail, e-mail, or facsimile to:

State of Alaska
Department of Commerce, Community and Economic Development
Division of Community & Regional Affairs
Attn: Erik O'Brien
550 West 7th Avenue, Suite 1770
Anchorage, Alaska 99501-3510

Email: erik.obrien@alaska.gov
FAX: (907)-4539

CONTACT INFORMATION

Please direct questions on the **ACCIMP Competitive Mini-Grants solicitation** to:
Erik O'Brien ♦ Phone: (907) 269-4132 ♦ Email: erik.obrien@alaska.gov
Sally Russell Cox ♦ Phone: (907) 269-4588 ♦ Email: sally.cox@alaska.gov or



Alaska Climate Change Impact Mitigation Program

Competitive Mini-Grant Application

PROJECT TITLE: _____

Funding Requested: _____

Project Contact: _____

Organization: _____

Mailing Address: _____

Telephone No.: _____

Fax No.: _____

Email: _____

APPLICANT SIGNATURE: The applicant certifies that this proposal is approved by the local governing body of the community or by a government agency.

Authorized Signature
(Authorized signatory from municipality, tribe, non-profit or government agency)

Printed Name and Title

Date

TYPE OF CLIMATE CHANGE IMPACTS IN COMMUNITY

	Life/safety risk during storm/flood events
	Loss of critical infrastructure
	Public health threats
	Loss of 10% of residential dwellings

STATEMENT OF THE ISSUE OR PROBLEM: Describe the issue, problem, or public need for the project.

STATEMENT OF PROJECT PURPOSE AND OBJECTIVES: Briefly describe the primary purpose and objectives of the project.

PROJECT SUPPORT: Have you or others already committed, or intend to commit, resources to this project (funding, in-kind services, technology, other)? If so, please describe. Describe district support for the project. Provide any examples of local support (minutes from meetings, resolutions).

DELIVERABLES: What will be the deliverables of the project be?

SCOPE OF WORK

Describe the project methodology. Describe how the project will achieve the IAW's recommendations for immediate actions for the community or the recommendations of the hazard impact assessment. Describe the community outreach and participation. Describe any research component (case file study, survey, field work, interviews, literature search, reports, peer review, etc). Will the project use innovative techniques? What, if any, technical support or equipment would the community seek to complete the project? Will the project use steering committees, working groups or government agency support? How will the community be involved in the project?

SCHEDULE

Estimate the time frame to complete the project. Multi-year projects will be considered, however funding expires by June 30, 2012. Provide a project time line and completion dates for interim products (e.g., reports, conceptual designs, etc.), benchmarks (e.g., public review, resolutions of support, adoption by ordinance), and final products. If the project will be undertaken in phases, describe what will be completed in each phase (and each State fiscal year, if applicable).

Due Date	Task/Deliverable

**Alaska Climate Change Impact Mitigation Program
Competitive Mini-Grant Application**

BUDGET

Category	Amount	Rationale (brief description of how funds will be spent)
Personal Services		
Contractual Printing/production Postage Software Teleconference/ Telephone Room rental Consultant Other		
Travel		
Total		

BUDGET NARRATIVE: Describe how the above cost estimates are figured for each category (e.g., %FTE of personal services).

Personal Services	
Contractual	
Equipment	
Supplies	
Travel	

**Alaska Climate Change Impact Mitigation Program
Competitive Mini-Grant Application**

**To be considered, applications must be received by mail, e-mail, or fax to DCRA by
4:30 P.M. on Monday, February 16, 2009**

Grant applications should be sent by mail, e-mail, or facsimile to:

State of Alaska
DCCED of Commerce, Community and Economic Development
Division of Community & Regional Affairs

Attn: Erik O'Brien
550 West 7th Avenue, Suite 1770
Anchorage, Alaska 99501-3510

Email: erik.obrien@alaska.gov
FAX: (907)-4539

Please direct questions on the **ACCIMP Competitive Mini-Grants solicitation** to:

Sally Russell Cox ♦ Phone: (907) 269-4588 ♦ Email: sally.cox@alaska.gov or
Erik O'Brien ♦ Phone: (907) 269-4132 ♦ Email: erik.obrien@alaska.gov